

THE FLORIDA HIGH SCHOOL RODEO ASSOCIATION, INC.
CONSTITUTION AND BYLAWS
(As of 2013)

ARTICLE I

Name

FLORIDA HIGH SCHOOL RODEO ASSOCIATION, INC.
(Florida Cinch Division will follow the same By Laws unless noted by *CD)

ARTICLE II

Purposes and Aims

1. To build character, citizenship, professionalism and good sportsmanship in the young people of Florida (see membership qualifications) by supporting and competing in the sport of rodeo. The FHSRA will establish expectation standards to be met to reach this end.
2. To maintain order and standards set up by the National High School Rodeo Association and the Florida High School Rodeo Association, Inc. among members at their functions. The Florida High School Rodeo Association, Inc. is organized exclusively for charitable and educational purposes.
3. To follow all rules, the Constitution and By-Laws as set down and duly adopted by the National High School Rodeo Association.
4. To promote High School Rodeo on a statewide scale and work toward this by bringing statewide recognition to this activity for students who are under 20 at the first of the FHSRA year (August 1) and are or have been enrolled in the 9th, 10th, 11th, or 12th grade (*CD 6th, 7th, or 8th) the year just preceding the National Finals Rodeo the contestant is entering. During this year of eligibility, members must have also met the grade requirements. Members that graduate in the middle of the year or attend school on half-days will be eligible to compete in National High School Rodeo through the National Championship Finals. Any student attending schools which apply to High School credits is eligible for membership if he/she meets all the requirements of his/her school and the NHSRA.
5. To keep the Western Heritage alive in America and the State of Florida.
6. To promote a closer relationship among the people interested in this activity and the organizations they represent.
7. To increase and maintain interest of the high school student in the sport of rodeo and other functions of the Nation.
8. It is the intent of the FHSRA to encourage any student to continue in school as a regularly enrolled student and to improve his/her education.
9. To assist and work in cooperation with the National Intercollegiate Rodeo Association and the Professional Rodeo Cowboys Association and the Canadian Rodeo Cowboys Association.
10. No part of the net earnings of the Corporation shall inure to the benefit or be distributable to its members, trustees, officers or other persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the purposes set forth in paragraphs 2,3,4,5,6,7,8, and 9 hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the participation in or intervention in, including the publishing or distribution of statement(s), any political campaign on behalf of any other provisions except as provided in these Articles, the corporation shall not carry on any other activities not permitted to be carried on.
 - a) By corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), or

- b) By a corporation contribution to which are deductible under Section s 170(c) (2) or the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law)
11. In the event of dissolution of this nonprofit organization, any assets belonging to the FHSRA after paying or making provisions for the payment of all liabilities of the corporation will dispose of assets of the corporation inclusively for the purposes of the corporation and in such manner or to such organization(s) organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization(s) under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of this corporation shall determine. Any such assets not disposed of shall be disposed by the court of the county in which the principal office of the corporation has been located, as said court shall determine which organization and operated exclusively for such purpose.

ARTICLE III

Qualifications of Members and Manner of Admission

1. Membership shall be open to anyone wishing to support and perpetuate the sport of rodeo and high school student involvement in the sport.
2. All members of this organization will have access to the State Ground Rules and By-Laws and will comply with all of the rules and By-Laws. Decisions of the Board will be final.
3. Membership in the Association shall consist of four (4) categories.
 - a. Contestant Membership – Open to high school students interested in the sport of rodeo and eligible to compete in approved rodeos. Contestant members shall pay the current year’s State Membership dues as required by the state organization, insurance premiums, and national membership dues as governed by the NHSRA.
 - b. Associate Membership – Open to all persons, firms, or corporations actively engaged in promoting Florida High School Rodeo. Associate members shall pay the current year’s State Membership dues as required by the state organization.
 - c. Life Membership – Open to all persons, firms, or corporations actively engaged in promoting Florida High School Rodeo who are Associate Members but choose to pay a one (1) time \$100 dues. Life members will be issued appropriate cards indicating said membership.
 - d. Honorary Membership – Bestowed to individuals, firms or corporations that have given monumental support to the FHSRA. There are no dues charged for this type of membership. Honorary members are entitled to participate in all non-business affairs of the Association.
4. All dues are due and payable on August 1 of each fiscal year.
5. A qualified member shall be a member in good standing who is entitled to vote on the business affairs of the association and is not in arrears in the payment of dues. Only those members who are qualified members on April 1st shall be eligible to vote or accept a nomination.
6. Any member, adult or student, who makes themselves incompatible to the operation of the program by words or deeds, may be suspended for a designated period of time. A notice must be sent to all paid members for the first meeting following the suspension period and the person must have a 51% vote of those present to be reinstated. If this is not received, they will be dropped from the membership.

ARTICLE IV

Management of the Association and Officers

1. Meetings of the FHSRA will be conducted by parliamentary law as stated in Roberts Rules of Order.
2. The affairs of the FHSRA shall be managed by a President, Vice-President and eight (8) Board Members, who shall be elected annually by the Associate membership at the Annual Meeting of the Association. The President and Vice-President shall hold office from August 1st to July 31st of the year following their election and continue in office until after the National Finals Rodeo.

- a. Either or both may succeed themselves for one additional term and may not hold that office again for two (2) ensuing years.
- 3. The Secretary and Treasurer may be a combined office and shall be appointed by the Board of Directors to serve a like term as the President and Vice- President. The appointment shall be made at the regular Annual meeting of the Board of Directors following their election.
- 4. After the Finals, a joint meeting shall be held to clean up old business and then seat new officers and Board Members.

OFFICERS

- 1. There shall be two (2) groups of officers in the Florida High School Rodeo Association, Inc.
 - A. Adult Officers
 - B. Student Officers
- 2. Election of Adult Officers:
 - a. A five (5) member nominating committee shall be appointed by the President consisting of no less than two (2) Directors and three (3) Associate Members no less than forty-five (45) days before the Annual Membership Meeting.
 - b. The Nominating Committee will submit a list of qualified candidates to the membership for review; however, other candidates may be nominated from the floor.
 - c. All officers and board members will be elected by majority vote of members voting.
 - d. Any officer, by vote, may succeed himself in office.
- 3. Suspension, Removal, or Impeachment of Officers or Directors:
 - a. Any officer/director elected or appointed by the FHSRA may be removed from the State Board of Directors whenever in its judgment the best interests of the Association would be served thereby.
- 4. Vacancies in Office:
 - a. A vacancy in any State Office because of resignation, removal, disqualification, or otherwise, may be filled by the State Board of Directors for the unexpired portion of the term by a majority vote of the State Board of Directors.
- 5. Duties of Adult Officers:
 - A. President
 - a. Shall be the chairman of the Board of Directors, the Executive Committee, and an ex-officio member of all committees
 - b. Preside over all Associate Member meetings.
 - c. Shall assume all duties, functions, privileges and rights of the President of the Florida High School Rodeo Association; including but not limited to scheduling, contracts, and public relations.
 - B. Vice – President
 - a. The Vice- President will assume the duties of the President in his absence. In the event of a vacancy, he will assume the duties of the President until the annual election of officers.
 - b. He/She shall serve as Arena Director for all regularly scheduled rodeos and the State Finals Rodeo.
 - c. Assist the President in responsibilities upon request.
 - C. State Secretary
 - a. Shall keep the minutes of all meetings and preserve all documents of the organization.

- b. Shall organize and file all required paperwork with the NHSRA and business partners.
 - c. Shall complete all duties required to maintain FHSRA in good standing with the NHSRA.
 - d. Appointed, Non-Voting Board Member
 - D. Treasurer
 - a. Shall maintain an account register for accounts receivable and accounts payable.
 - b. Shall deposit funds and disperse funds as necessary.
 - c. Shall complete a profit/loss statement after each rodeo.
 - d. Shall prepare a printed financial statement for publish each quarter.
 - e. Must co-sign with the President or Vice-President any check over \$250.
 - f. Appointed, Non-Voting Board Member
- 6. Election of Student Officers:
 - A. The student officer positions for FHSRA are President, Vice-President, and Secretary.
 - B. Contestant members will make nominations from the floor at the Annual Membership meeting.
 - C. Officers will be elected by a majority vote of members voting.
 - D. Student Officers will hold their position from August 1st through July 31st of the year following the Annual Membership meeting.
- 7. General Duties of the Student Officers:
 - A. Keep the student members informed of the proceedings of the Association.
 - B. Attend Board of Directors' Meetings acting as the Contestants Committee.
 - C. Conduct the Annual Student Meetings
 - D. Welcome new members and encourage their participation in social activities.
 - E. Organize student committees and assist with the State Finals Rodeo
 - F. Promote the purposes of the FHSRA and membership growth.
- 8. Student Officer Duties:
 - A. President
 - a. Preside over and organize all contestant member meetings.
 - b. Attend all Board of Directors' meetings and act as the liaison between the Board of Directors and the student/contestant membership.
 - c. Coordinate nominations and elections of Student Event Directors.
 - d. Coordinate activities of the contestants as directed by the Adult President.
 - e. Represent the FHSRA at public or private functions as directed. (Which may include public speaking engagements)
 - f. Will assist the Queen the community service projects.
 - g. Must be present at each rodeo's Grand Entry and be in western attire whether competing or not.
 - h. Will be in charge of all banner coordination and placement at each rodeo.
 - i. Will promote the FHSRA to the youth and adults alike throughout the state.
 - j. Is required to sign and follow a Code of Conduct and will be held to a higher standard than the other members.
 - k. Will appoint a committee to plan, construct and submit our scrapbook for competition at the NHSFR.
 - B. Vice – President
 - a. Assume the duties of the President in his/her absence.
 - b. Attend all Board of Directors' meetings and act as the liaison between the Board of Directors and the student/contestant membership.
 - c. Coordinate activities of the contestants as directed by the Adult Vice-President.
 - d. Assist the Arena Director with all duties.
 - e. Assist in fund raising activities for the FHSRA and the student fund.

- f. Must be present at each rodeo's Grand Entry and be in western attire whether competing or not.
- g. Is required to sign and follow a Code of Conduct and will be held to a higher standard than the other members.

C. Secretary

- a. Shall keep the minutes of all student meetings.
- b. Attend all Board of Directors meetings and act as the liaison between the Board of Directors and the student/contestant membership.
- c. Send appropriate correspondence to rodeo sponsors, members, etc.
- d. Assist in fund raising activities for the FHSRA and the student fund.
- e. Work closely with the State Secretary regarding correspondence and paperwork.
- f. Assist Rodeo Secretary during the rodeos: i.e. receiving score sheets and communication with Student Directors.
- g. Must be present at each rodeo's Grand Entry and be in western attire whether competing or not.
- h. Is required to sign and follow a Code of Conduct and will be held to a higher standard than the other members.

D. Queen

- a. During one day rodeos where there is typically not a Grand Entry, the Queen should be prepared to carry the flag and ride for the National Anthem and stand for prayer.
- b. For rodeos with performances, the Queen will coordinate a Grand Entry with the student members. To be included in the Grand entry is the American flag, sponsor flags, National Anthem, prayer, introduction of Student Officers, followed by the rest of the student members. The Queen will also need to coordinate with Queens from other states when we host a multi-state event.
- c. The Queen shall wear her banner/sash when required to be in official dress code. She is also required to be in western attire at all times during performances whether competing or not.
- d. The Queen is responsible for the care, cleaning and transportation of the flags to all rodeos, expenses for maintenance to be reimbursed by the FHSRA.
- e. The Queen is primarily responsible for the selling of 50/50 tickets to support the student scholarship fund and promote public relations in the stands. If she cannot sell 50/50 tickets, it is her responsibility to appoint someone to sell them that will represent herself and the FHSRA in a positive way.
- f. The Queen will plan and attend at least two (2) community service projects over the rodeo season. Coordination with the Board of directors will be needed to ensure a coordinated event.
- g. The Queen will supply the newsletter and website coordinator with Grand Entry themes and any other articles of interest on a timely basis to ensure publication.
- h. The Queen will be responsible for other duties as determined by the Board of Directors to be in the best interest of the FHSRA.
- i. Members may not run for both a Student Officer position and Queen.
- j. The Queen is highly recommended to enter slack at rodeos with performances so that she is free to remain dressed with her banner and crown and perform her duties as listed above for public relations and Grand Entry.
- k. Entry fees for the Queen are paid by the Association. All other expenses such as hook-ups, stall fees, etc. are the responsibility of the Queen.
- l. The Queen is required to sign and follow a code of conduct and will hold to a higher standard than other members.
- m. The Queen will be allowed to keep her crown.

E. Student Event Directors

- a. One Contestant Member per event will be elected at the first general contestants' meeting of each year by a majority vote of members present.
- b. Shall be knowledgeable of both the rule book and the rules for his/her respective events.
- c. Assist the Arena Director, Adult Event Director and Judges in the arena during the said event.
- d. Report any Contestant Member's question concerning a judge's call during the event.
- e. Record times, penalties, and/or scores on the Student Director sheet provided by the Rodeo Secretary prior to the said event.
- f. Record the names of the student volunteers that assisted in the running of the event for community service hours.
- g. Return the Student Director's sheet and/or clipboard to either the Rodeo Secretary or the next event's Student director.
- h. If the Student Event Director is unable to be present during the event they are responsible to make sure a qualified replacement is available.
- i. Failure of a Student Event Director to perform their duties at two (2) consecutive rodeos without good cause shown prior to the event shall subject the SED to removal from his/her directorship. It shall be the prerogative of the Student Officers and the remaining SEDs to determine whether good cause is shown.

ARTICLE V
Board of Directors

1. The Board of Directors shall consist of the President, Vice-President, and the eight (8) Event Directors duly elected as provided in the By-Laws of the Association and the immediate past President of the Association who shall be a member ex-officio without voting privileges.
*CD - The Board of Directors shall consist of the President, Vice-President, and the nine (9) Event Directors duly elected as provided in the By-Laws of the Association and the immediate past President of the Association who shall be a member ex-officio without voting privileges. The affairs shall be managed by the President, Vice-President and the Directors who shall be elected annually at the State Finals Rodeo.
2. The Executive Committee consists of the President, National Director, and one (1) Board of Director. This Director is to be selected by majority vote of the Board of Directors. This committee may, by majority vote, exercise such powers as the Board of Directors, in the event of extreme and/or unusual circumstances when an immediate decision is required as defined in the NHSRA rulebook.

Selection of Adult Directors

1. For two (2) years in succession there will be three (3) members and every third year there shall be elected two (2) members to the Board of Directors with a three (3) year term to serve from August 1st to July 31st.
*CD – The term of the Directors shall be for two (2) years. Terms shall be staggered in such a way that not more than half of the Directors are replaced in a single year.
2. In the event of a vacant position, the Board of Directors will elect a qualified successor to serve the position until a successor can be elected at the next Annual Meeting for the remaining balance of the said director.

3. The failure of a Director to attend two (2) successive Board of Director meetings duly and regularly called as provided in the By-Laws of the Association without good cause shown prior to the meeting, shall subject such director to removal from said position. It shall be the prerogative of the remaining Directors to determine whether good cause is shown.
4. All vacancies occurring in the Board shall be filled by a majority vote of the remaining directors.
5. The regular Annual Meeting of members shall be held at the State Finals with the election of officers and directors.
6. The regular Annual Meeting of the Board of Directors shall be held after the regular Annual Membership meeting. Time, date and place shall be announced to the membership.
7. Special meetings of the Board of Directors may be called by the President –or in his absence the Vice-President – or by notice in writing at least 7 days prior to the date of such meeting; however, a Director may waive notice in writing. Notices must be forwarded to Adult Officers and members of the Board of Directors at the address shown on the Association’s books. By unanimous consent of all Directors, any regular or special meeting may be held at any convenient place in the State of Florida.
8. Any Director that makes themselves incompatible to the operation of the program by either words or deeds may be suspended for a designated period of time or impeached after a review of the situation by the Board of Directors – or an appointed Investigation Committee – and upon which action will be taken by a majority vote of the Board of Directors.
9. Five (5) Directors shall constitute a quorum.
10. A minimum of one (1) Directors’ meeting shall be held quarterly.

General Duties of Adult Event Directors

1. All property and business of the FHSRA shall be managed, all expenditures approved and all contracts for the FHSRA shall be made by the Board of Directors.
 - a. Hire and fix the compensation for any and all employees deemed necessary to conduct the business of the FHSRA
2. The Directors shall have the power to appoint Honorary Members for Life of the Association. No more than three (3) persons to serve as such at any time.
3. The Board of Directors shall elect an Assistant Arena Director to assist and/or assume the duties of the Arena Director in the Vice-President’s absence.
4. Directors will be responsible for the coordination of their respective event and the equipment and/or livestock needed for that event.

ARTICLE VI **National Director**

1. National Director shall be elected from all adult members.
2. Shall attend the State Finals Rodeo, National Finals Rodeo, and the Mid-Winter meeting of the NHSRA and report back to the Board of Directors.
3. The FHSRA shall be responsible for the legitimate expenses while attending National meetings/functions.
4. Shall serve an initial term of two (2) years and the succeeding term shall be for five (5) years.
 - a. The National Director may appoint or select a Junior High Director. The Junior High Director would report to the National Director.
 - b. the National Director will serve on the FHSRA and the Cinch Division Board of Directors

5. The duties of the National Director are that of an experienced advisor and one to whom the State Board of Directors may refer to for guidance.

ARTICLE VII
Amendments

1. These By-Laws may be amended by a two-thirds (2/3's) vote of the qualified members present at any annual meeting of the Association, or at any special meeting of the Association called for that purpose, provided they are submitted to the membership for examination at least two (2) weeks prior to their enactment.